

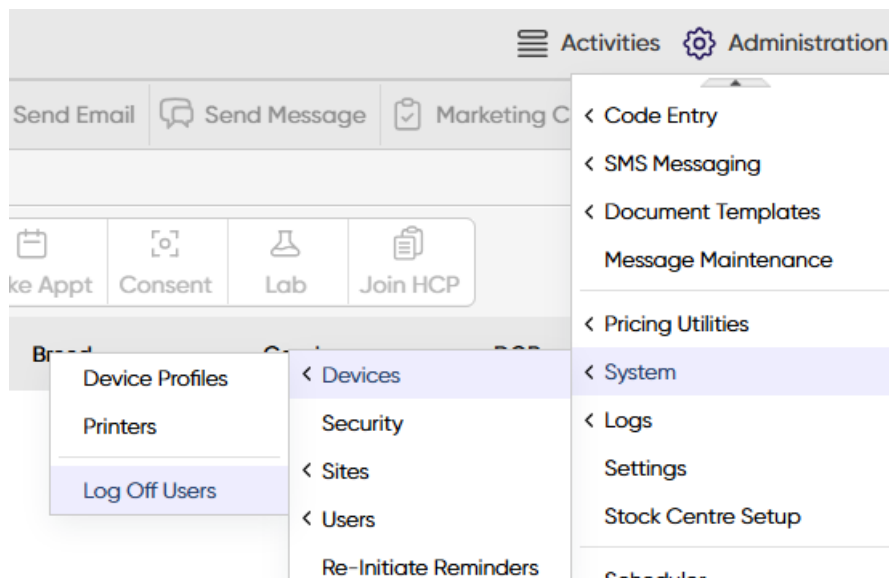
Log off Users

15/07/2025 2:20 pm BST

Log off Users

Users can depending on their permissions view and manually log off other users.

1. Navigate to Administration>System>Devices>Log off users.



2. From here you can see all the logged in users.

A screenshot of a window titled 'User Sessions'. It contains a table with the following data:

Is SuperUser	Login	Work Site	Device	Idle Time
false	EL	Esher	Consult 2	1 Mins, 21 Secs
false	OL	Esher	Back Reception	1 Mins, 21 Secs

Below the table, there is a pagination bar showing 'Page 1 of 1' and a 'No data to display' message. At the bottom, there is a 'Session Control' section with the text '2 of 10 licences used.' and four buttons: 'Logout Selected Sessions', 'Logout Idle Sessions (red)', 'Logout All Sessions!', and 'Close'.

3. Select a user and click on 'Logout Selected Sessions' Log out all sessions with 'Logout all Sessions' or logout any that have expired with 'Logout Idle Sessions (Red)'

User Sessions

Is SuperUser	Login	Work Site	Device	Idle Time
false	EL	Esher	Consult 2	1 Mins, 21 Secs
false	OL	Esher	Back Reception	1 Mins, 21 Secs

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No data to display

Session Control : 2 of 10 licences used.

Logout Selected Sessions

Logout Idle Sessions (red)

Logout All Sessions!

Close