

Buying Group Import

16/07/2025 9:13 pm BST

Summary

This feature provides the ability to import a CSV file which contains the Net-Net and Net-Net-Net discount percentage provided by a Buying Group.

Note: Pricing will only import for codes that are in your Code Maintenance and will only apply to codes that have a manufacturer specified within Code Entry > Code Maintenance > Supplier & Manufacturer.

Details

What does the CSV file need to contain?

The CSV file has 4 columns. These columns are:

Column A - wholesaler product code [including leading zeros].

Column B - purchase discount 1 [manufacturer discount].

Column C - purchase discount 2 [settlement discount] (Wholesaler Discount).

Column D - purchase discount 3 [not currently used – set at zero].

	A	B	C	D
1	30324442	30.5	10	0
2	30350067	0	10	0
3	30350089	0	10	0
4	30267961	30.5	10	0
5	30324941	10	10	0
6	2500456	20	10	0
7	30223966	20	10	0
8	30289942	20.5	10	0
9	30131391	25.5	10	0
10	30377981	25.5	10	0
11	2500434	25	10	0
12	30213383	0	10	0
13	30416347	0	10	0
14	2500467	30	10	0
15	30260350	10	10	0
16	30268385	110	10	0
17	30376989	10	10	0
18	2500412	30	0	0
19	30312603	0	0	0
20	30304263	0	0	0

Note: that the file assumes you already keep the product list prices maintained within your system.

How do I import the CSV file?

1. Go the Utilities>Wholesale and select the Price Updates tab. Select the supplier from the drop down.

Wholesale

Supplier: Centaur Site: Esther SA Wholesale Admin

Dashboard View Orders New Order Price Updates Check Codes

Please select an audit from the list

- Updated by AM on 23/12/2024 14:54:52, 0 products affected, 3 sites
- Updated by AM on 10/12/2024 17:50:30, 0 products affected, 3 sites
- Updated by AM on 10/12/2024 19:40:50, 0 products affected, 3 sites
- Updated by AM on 06/11/2024 16:54:56, 6803 products affected, 3 sites

☒ Esther SA

☒ Walton LA

☒ Guildford EQ

☒ Referral Hospital

☒ Weybridge Charity Vets

☒ Shrewsbury

☒ York

☒ Glasgow

☒ Lincoln

Import Prices

Apply changes to Site(s)

☒ Select All/None

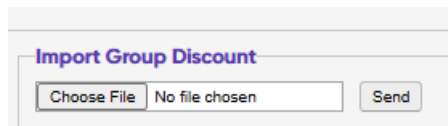
Price Change Report

Update Prices

Clear

Schedule

2. On this screen, you will find the 'Import Group Discount' option.



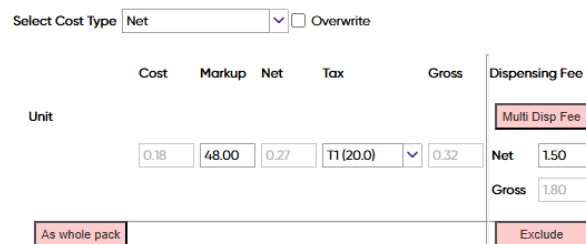
The dialog box is titled "Import Group Discount". It contains a "Choose File" button, a text field showing "No file chosen", and a "Send" button.

3. Select the 'Choose File' button and browse to the file you wish to import and select 'Open'.
4. Once done, you will receive a confirmation message.

How do I check imported information?

To check the code has imported correctly:

1. Search for the item in Code Entry.
2. Column B value is imported to Net-Net-Net Override %
3. Column C is imported to Net-Net Override %
4. The pricing is updated accordingly
5. To then pass on this discount to clients on selected codes, change the cost type within the pricing configurations within [Code Entry](#).



The form shows pricing configuration for a code. At the top, "Select Cost Type" is set to "Net" with a dropdown arrow, and there is an "Overwrite" checkbox. Below this is a table with columns: Cost, Markup, Net, Tax, Gross, and Dispensing Fee. The "Unit" is set to "As whole pack". The values are: Cost 0.18, Markup 48.00, Net 0.27, Tax T1 (20.0) with a dropdown arrow, and Gross 0.32. On the right, under "Dispensing Fee", there is a "Multi Disp Fee" button, and "Net" is set to 1.50 and "Gross" is set to 1.80. At the bottom, there is an "Exclude" button.

	Cost	Markup	Net	Tax	Gross	Dispensing Fee
Unit	0.18	48.00	0.27	T1 (20.0)	0.32	Multi Disp Fee
						Net 1.50
						Gross 1.80
As whole pack						Exclude

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