Cremation List
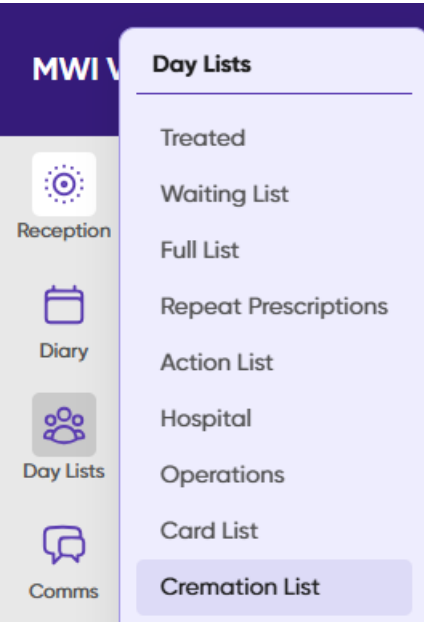
Summary

The Cremations List is used to list patients that require cremation and facilitate the process. A diary column must be created to use this Day List.

Details

The Cremation List can be accessed via the 'Day Lists' button from Primary Navigation on the left-hand side



Once selected, the Cremation List will display:

There are multiple ways to book a patient onto the Cremations List.

Adding a Patient to the Cremations List

Add to Cremations List - From Treatment Screen (Send To)

1. From the Treatment Screen, select the arrows in the top right of the screen. Select 'Send To' and select 'Cremation List'.

2. This will send the patient onto the Cremation List for today's date.
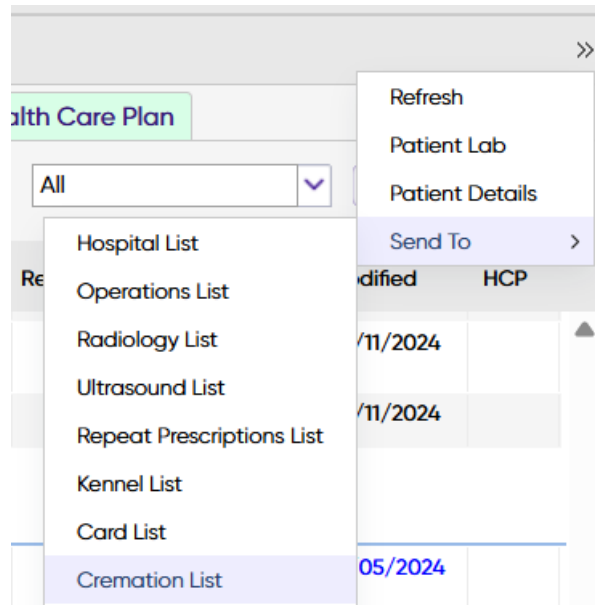
Add to Cremations List - Dispensing Treatment

1. From the Treatment screen, when adding a treatment, certain treatment codes can be configured to display a prompt to 'Send To Cremation List'.

2. Selecting 'Yes' to this prompt will send the patient onto the Cremation List for today's date.

Add to Cremations List - From the Diary Screen

Once the diary column has been setup, you can add to the Cremations List via the Diary screen.

1. Navigate to the Diary screen and locate the 'Cremation column'.

2. Specify a 'Reason' for the action and Save the 'appointment'.

3. The entry will display in the Diary screen and on the 'Cremations' Day List.

Using the Cremations List

There are eight options that facilitate the Cremation process.

▫

Function	Description / Function
Set Priority	Priority levels 1-10. If set, this block of colour will show in the first column in the Cremation List.
Set Remains Sent	Patient remains have been sent for cremation.
Set Ashes Returned	Ashes have been returned to the practice.
Set Owner Informed	Owner has been informed that the ashes are ready for collection.
Set Owner Collected	Ashes have been collected by the owner.
Edit Appointment	Allows the user to edit the 'Appointment' Reason and Note.
Delete Appointment	Allows the user to remove the appointment. This will remove from the Cremation List and Diary screen.
View Appointment Trail	Displays an audit trail for the selected 'appointment'.

Note: The colour of the patient and client information will change depending on which stage of the process the patient is at.