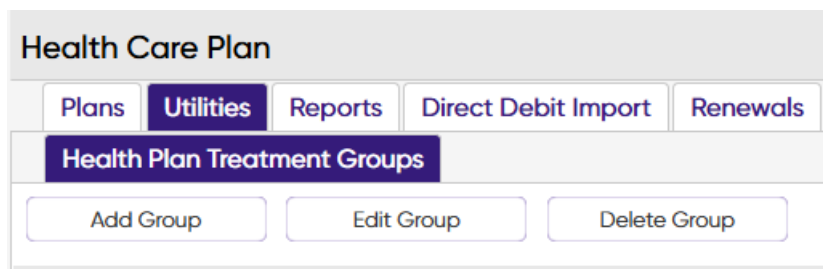# Treatment Groups

24/07/2025 1:44 pm BST

Summary

The first step of setting up your Health Care Plans is to configure your Treatment Groups. Treatment groups handle the discounting of dispensed items for HCP Patients.
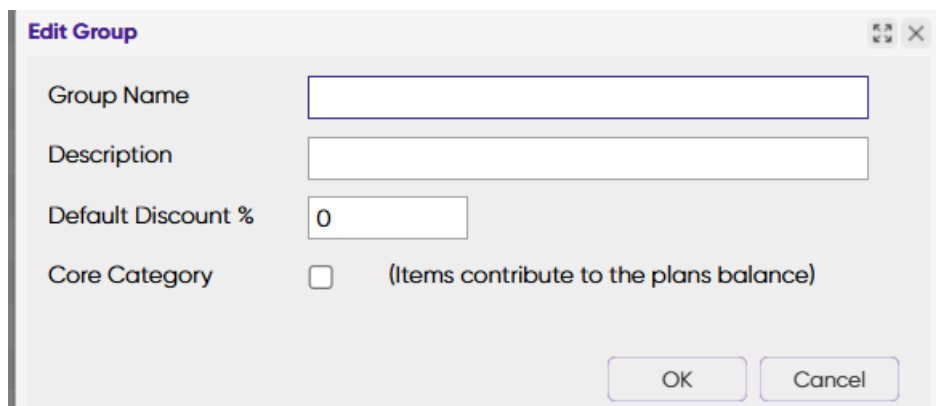
Details

Adding Health Plan Treatment Groups

1. Navigate to the HCP Treatment Groups screen (Administration > Health Care > Utilities). Your Health Plan Treatment Groups will be shown here.
2. To add a new group, select 'Add Group'

3. The following screen will show, prompting you for the following information:

1. Group Name = Name of the Treatment Group

2. Description = Description of the Treatment Group (Often a repeat of the group name)

   Default Discount = Default discount percentage amount. This can be manually over written when creating plan contents.

   Core Category = Tick to set this treatment group as a Core Category. This means they will contribute to any HCP debt should a client end their plan part way through.

3. Select 'OK' to add the group.

For example, in the screenshots below, we have created two Treatment Groups. One for Vaccinations with a default discount of 100% and a Treatment Group for Consultations with a 50% default discount. These Treatment Groups are marked as 'core categories'.

Once you click 'OK' the treatment groups will be added to the Treatment Group Grid (as shown below).

Editing Treatment Groups

If you would like to edit a Treatment group:

1. Select the the group you would like to edit and select 'Edit Group'.

2. The 'Edit Group' window will display allowing you to change the Group Name, Description, Default Discount % or Core Category previously entered.

3. Make your changes and select 'OK' to save the changes.

Deleting Treatment Groups

To delete a Treatment Group:

1. Select the group from the Treatment Group Grid.
2. Select the 'Delete Group' button.

NB It will not be possible to delete a group if it has assigned treatments in code entry.

Assigning Treatment Groups to Codes

Once your Treatment Groups have been set up you need to select which Codes are allocated to each Treatment group.

For more information, see: HCP Code Maintenance