

# Code Maintenance

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## Summary

Once your Treatment Groups have been set up you need to select which Codes are allocated to each Treatment group.

When dispensing treatment for an HCP Patient, only items with an HCP group assigned will receive discount.

## Details

### Assign a Treatment Group to a Code

1. Navigate to Administration > Code Entry > Code Maintenance.
2. Search and select a code.
3. After selecting an item, select 'Edit'.
4. Select the 'Treatment Options' configuration button.
5. Assign an HCP Treatment group by selecting a group from the drop-down box.

The screenshot displays the 'Treatment Options' configuration interface. On the left, a sidebar lists various configuration options, with 'Treatment Options' currently selected. The main panel is divided into several sections: 'Prompts' with buttons for 'Qty Req', 'Batch Req', 'Is MicroChip', and 'Alter Sex'; 'Automatic Functions' with buttons for 'Wormer', 'Flea', and 'Link Qty to Mileage'; 'Documents' with a checked 'Enable Documents' option; and 'Filters' which includes dropdown menus for 'Treatment Category' (set to 'Vaccine - Small Animal -'), 'Client Category' (set to 'Small Animal'), 'Code Group' (set to 'Prof Fees'), 'Species' (set to 'Canine'), and 'Health Care Group' (set to 'Vaccination'). At the top of the main panel, there is a 'Site' dropdown menu set to 'Esher', along with 'Cancel' and 'Save' buttons.

6. Select 'Save'.

### EQM (Equivalent Quantity Multiplier)

This feature is used to resolve the potential issue of over prescribing drugs that are on the health care plan.

If an EQM is specified, when dispensing a HCP item, the quantity dispensed will be multiplied by the number entered into the EQM field.

For Example: If you sell out Advocate 3 x Pipettes as 1 pack, you need to ensure this deducts 3 flea allowances from the plan. To do this, input the EQM as 3 within the code entry screen. If left blank, Merlin will default it to 1 allowance

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Health Care Group	Flea
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EQM	3	
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## Creating Health Care Plan

Now you have created your treatment groups and assigned the relevant groups to your codes in Code Entry, you are ready to create your Health Care Plans.

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