

# Compliance Reminders Administration

24/07/2025 2:17 pm BST

## Summary

Compliance Reminders are used to contact clients to assist them in keeping compliant with the application of worm and flea treatment. This subsequently reminds the user to come back into the practice for more medication when they have none remaining

## Details

There are two stages to configuring Compliance Reminders, Code Entry configuration and Scheduled task configuration.

## Compliance Reminder Code Setup

1. Navigate to Code Maintenance (Administration > Code Entry > Code Maintenance).
2. Select an item and select 'Edit'
3. Select 'Reminder Options'.
4. Select the 'Compliance Reminder' button to enable reminders for this code. Once enabled, this tab will turn green.
5. Enter the details for the Compliance Reminder.

Code Entry

Code Details

Edit nexlg3

Site

Esher SA

Cancel

Save

Configurations

Reminder Options

Code Details

Supplier and Manufacturer

Pricing

Treatment Options

Label Options

Product Alert

Reminder Options

Discount Category

Barcodes

Send To

Notes

Composite

Prescriptions

Reminder Req

Create reminder of type

to send a reminder in

0

next reminder code

Compliance Reminds

Send Reminders every

30

Day(s)

Repeating

3

Times(s) with product description

Nexgard

Type(Tablet),Code(nexlg3),Description(NEXGARD CHEW TAB LGE DOG 10-25KG 3 PK)

The combination of frequency and occurrence are used to calculate the date when a reminder should be sent from treatment dispensed date.

Send Reminders Every: Set the frequency of the treatment

Repeating: Set how often you want the reminder to repeat. For example, if dispensing out a 3 pack, the reminder should repeat 3 times to encourage to owner to comply and administer the product.

Product Description: The wording that will display in a reminder email/text when the 'product description' merge field is used.

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