

# GDPR Settings

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## Summary

GDPR Settings can be accessed via: Administration > Settings and selecting the 'GDPR' category.

This page documents each setting.

## Details

**Configuration Settings**

Categories: Account, Reporting, Diary, Reception, Treatment, Referral, Lab, Vet Scan Lab, Labelling, SMS, Email, DayLists, System, Miscellaneous, HTML Labelling, Smart Flow, VetCheck, Follow Up, **GDPR**, PACS, Message

Site: All Save

### General Data Protection Regulation

Clear Audit over 6 months

Prompt "Consent Detail Checker" 60 days before Consent Expires

Clear Login History over 6 months

Clear Error Logs over 6 months

Clear Internal Messages after 6 months

☒ Clear "Archived" Referral Surgeons

☒ Show Username on Payment Receipt

Document Templates

Privacy Statement Template (Main Site) Privacy statement.docx

Num. of Days before prompting to check details 365

### Clear Audit over X months

Allows user to specify a time period for how long Audit log data is kept within the database.

### Prompt "Consent Detail Checker" X days before Consent Expires

How many days before the client's data consent expires do you want to be prompted to update it.

### Clear Login History over X Months

Allows user to specify a time period for how long login history data is kept within the database.

### **Clear Error Logs over X Months**

Allows user to specify a time period for how long Error log data is kept within the database.

### **Clear Internal Messages after X Months**

Allows user to specify a time period for how Internal Messages are kept within the system.

### **Clear 'Archived' Referral Surgeons**

Enabled = Deleted Referral Surgeons are permanently deleted.

Disabled = Deleted Referral Surgeons are hidden, but details are stored in audit.

### **Show username on Payment Receipt**

Enabled = Show username on payment receipt.

Disabled = Hide username on payment receipt.

### **Privacy Statement Template (Main Site)**

Specify the Document to be used for Privacy Terms and Conditions document from the drop-down menu. This drop-down menu is populated by documents templates created (button provided).

### **Num. of Days before prompting to check details**

How many days before the client's due their detail check do you want to be prompted to update it. Set to 0 to disable.

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