

# Manual Treatments

01/08/2025 1:24 pm BST

## Summary

A Manual Treatment is a treatment that can be added when you have no existing treatment code stored within code entry.

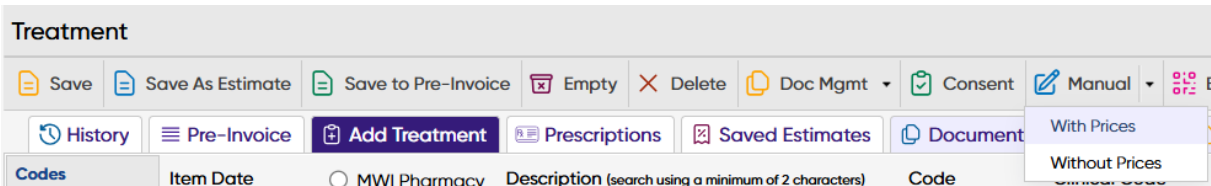
Creating a Manual Treatment allows you to specify a Description, Price (net or gross), a quantity and a VAT rate for the treatment.

## Details

There are two types of manual treatment you can add to a Patient's Treatment History:

## Manual Treatment - With Prices

1. Enter the 'Add Treatment' screen (Treatment > 'Add Treatment' tab).
2. Select the 'Manual' button on the Treatment Screen toolbar.
3. Select 'With Prices'



4. The 'Add Manual Treatment' window will appear.

Add Manual Treatment

Description

Pricing Information

Unit Net:

0.0000

Unit Gross:

0.00

Quantity:

1.00

Tax / VAT Code:

T1 (20.0)

Tax / VAT:

0.00

Total Price:

0.00

Filters

Clinical Code:

General

Group:

Surgeon:

Jamie Smith

OK

Cancel

Enter Net

5. Enter a description for the treatment in the 'Description' box.
6. Enter pricing information (Gross, Qty, VAT).
7. Select a Clinical Code/Treatment Group/Surgeon.
8. Select 'OK' to add the treatment to draft.

Add Manual Treatment

Description

Kong toy

Pricing Information

Unit Net:

5.8333

Unit Gross:

7.00

Quantity:

1.00

Tax / VAT Code:

T1 (20.0)

Tax / VAT:

1.17

Total Price:

7.00

Filters

Clinical Code:

General

Group:

Surgeon:

Jamie Smith

OK

Cancel

Enter Net

## Manual Treatment - Without Prices

1. Enter the 'Add Treatment' screen (Treatment > 'Add Treatment' tab).
2. Select the 'Manual' button on the Treatment Screen toolbar.
3. Select 'Without Prices'.

Treatment

Save

Save As Estimate

Save to Pre-Invoice

Empty

Delete

Doc Mgmt

Consent

Manual

History

Pre-Invoice

Add Treatment

Prescriptions

Saved Estimates

Document

Codes

Item Date

MWI Pharmacy

Description (search using a minimum of 2 characters)

Code

With Prices

Without Prices

4. The 'Add Free-Text Treatment' window will appear

**Add Free-Text Treatment**

**Description**


**Filters**

Clinical Code:

Group:  ▼

Surgeon:  ▼

Insurance:

Date:  

**Free-Text Treatment: No pricing or quantities.**

5. Enter a Description for the treatment.
6. Select a Clinical Code/Treatment Group/Surgeon.
7. Select 'OK' to add the item to draft (with zero quantity and no value).

## Add Free-Text Treatment



### Description

Free of charge Consultation

### Filters

Clinical Code: General

Group:



Surgeon:

Jamie Smith



Insurance:

Date:

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Free-Text Treatment: No pricing or quantities.

OK

Cancel